

APM Board Meeting Summary

28 November 2022

Please note this is a summary for publication purposes and not the formal Board minutes.

- Trustees received a presentation on the project refreshing the assessment methodology for the Project Management Qualification. Workshop comments were fed into the consultation phase.
- Trustees appointed Jon Broome and Sue Simmonite as Deputy Chairs for the APM Board.
- Success stories were noted including: the well-received APM rebranding; the successful trustee election process and turnout; the well-attended online AGM; and the recent volunteers forum.
- Minutes from the previous meeting were considered and approved. Actions and the minutes of the recent AGM were noted.
- Trustees received an update on the communications and external affairs strategy.
- An update on changes to legislation and regulation in relation to the built environment was received and discussed. Plans to provide more information and CPD in this space to members were noted. APM would continue to engage with partners on developments.
- Ongoing partnership work and discussions were being held with the International Project Management Association and an update on the latest position was received.
- The Board noted the Chief Executive’s report. This set out key successes, issues, activities and risks from across the business.
- The Board noted the business performance report; this included financial metrics as well as performance against KPIs.
- The risk management report was noted, including updates to the corporate risk register.
- An update on the project to replace the CRM database was received.
- Trustees continued their annual board evaluation; this was framed around a review of APM’s performance against the charity governance code. There was evidence of good performance across the recommended practice points for two more of the Code’s principles. Some areas for review were noted.
- A governance report was reviewed with updates and approvals on the following: the APM board elections; committee and board appointments; meeting locations; and the board agenda plan.
- Reports from committee chairs and board champions were noted.

Board Meeting Attendance Record 2022

NAME	PRESENT	OUT OF
Yetunde Adeshile	5	6
Jon Broome	6	6
Emma Carroll-Walsh	6	6
Bel French	1	1
Sorrel Gilbert	5	6
Debbie Lewis	5	5
Milla Mazilu	5	6
Charles Mills	6	6
Amy Morley	4	5
Sue Simmonite	5	6
Sheilina Somani	1	1
Karen Whelan	5	6
Ian Williams	6	6