

# APM Community Charter

Our key principles for supporting a shared vision



## **This Community Charter sets out key principles by which all those involved with us work towards achieving our shared vision of a world in which all projects succeed.**

Our community includes staff, members, volunteers and other stakeholders.

We need the support of all community members, undertaking a range of activities, to develop our profession.

### **Our volunteers**

Volunteers have a pivotal part to play in our future.

Volunteering should be interesting, motivating and, most of all, fun. It should help you to develop new skills and networks that will in turn support your professional and personal goals. Even if you only have a few hours to spare each year, you can still make a valuable contribution.

This charter recognises that APM volunteering is unpaid and there is no expectation of payment, other than reimbursement of reasonable expenses. APM does not seek to establish any form of legal contract with individual volunteers.

APM currently holds the Investing in Volunteers Quality Standard. Achieving this quality accreditation publicly demonstrates APM's commitment to volunteering and effective volunteer management.

### **Charter principles**

#### **As a chartered organisation we commit to:**

- encouraging members of our community to seek out appropriate opportunities to collaborate, and to making it easy to get involved;
- ensuring all volunteers and staff are fully integrated into our structure and work positively together;
- recognising that volunteers will choose the areas in which they want to be actively involved, and that members of staff based at Ibis House have professional domain expertise appropriate to the delivery of our plans. As such volunteer members of the community are able to decline any requests they consider unrealistic, beyond the scope of the role, where they do not have the requisite skills, or for which they are unable to commit the time and energy required;
- respecting, recognising and valuing contributions from all areas of the community;
- resolving any issues which may be encountered in an appropriate and constructive manner;
- maintaining a dialogue between all participants through representative groups and consultation;
- mutually agreeing the scope and objectives of any collaborative activity to be undertaken;
- making collaboration with us a fun and rewarding experience;

- the principle of equality of opportunity and aiming to ensure that all present and potential participants, members, volunteers and employees are treated fairly and on an equal basis, irrespective of their background or protected characteristics.

**All members of our community undertake to:**

- act professionally and in line with our values;
- undertake activities in a positive, structured, safe and rewarding manner in line with all APM policies and procedures, especially those relating to health and safety, conflict of interest, intellectual property rights, confidentiality and data protection;
- show respect to fellow volunteers, employees, members, customers and suppliers;
- maintain the confidentiality of all information relating to APM, its members, employees and customers;
- honour any commitments made to the best of their ability;
- be committed to honouring the spirit of this Community Charter in all our activities.

We thank you for your commitment and contribution to date, look forward to collaborating with you on exciting projects in the future, and welcome anyone willing to contribute to a world in which all projects succeed.

A handwritten signature in black ink that reads 'Milla Mazilu'. The signature is fluid and cursive, with a long, sweeping underline that extends to the left.

**Milla Mazilu**

APM Board Chair, on behalf of the APM community